Program for QMS Transition to the New Version of ISO 9001:2015

#	Content of Activities	Process	Cost (if applicable)	Responsible	Deadline	Reporting
3	**Define the Context of the Organization**. On the first stage, introduce it on the Coordinating Council meeting ('*Management Review*' Process). Further, add it to the '*Quality Manua*l' (QM) as a modification.					
4	In the **Section 4.2 of QM** describe and in the 'Management Review' Process periodically carry out the activity to **determine**: • Who are the **interested parties** for the Organization? • What are the requirements of the interested parties (e.g. in the form of the '*Interested Parties Requirements Balance*' table); • In what processes the effort to meet the stakeholders' interests is planned, performed, monitored and improved (e.g., consumers -'*Customer communication*' process; staff - '*Personnel Management*' Process, etc.)					
6	In the '*Documented information*' QSP, **develop unified format** of **documented procedures** that describe QMS processes. In this format, cover all stages of the process approach implementation (Sec. 4.4), including the distribution of responsibilities and authorities, and actions to address the risks and opportunities. In addition, the format should include the list and types of mandatory records (journals, databases, etc.).					

<u>Note</u>: 'Content of Activities' column contains references to the sections of ISO 9001:2015.